WITHDRAWAL PETITION

Instructions. Use this form to request a withdrawal from a single course. Late requests will not be granted; see the withdrawal deadlines on the Registrar's website. Once you have secured all relevant signatures, submit the form to the staff in A-122 Thornton Hall. Please type or print legibly.

Students will be granted one withdrawal for personal reasons. Subsequent requests to withdraw will be granted only when there are extenuating circumstances beyond a student's control. A student who is permitted to withdraw from a particular course will receive a W for the course. Petitions must be approved by the faculty advisor, signed by the student, and endorsed by the Office of the Dean.

Course name:

5-digit course number:

Course mnemonic, number, and section (ex.: MAE 2300-001):

Reason for withdrawal request (if this is not your first withdrawal, you must provide evidence of extenuating circumstances):

Statement by advisor:

Certifications

• I have / have not withdrawn from a course before. (circle one)

Do you understand that there could be academic, financial, NCAA eligibility, or other important consequence to this withdrawal? Yes No

(THIS FORM WILL NOT BE PROCESSED WITHOUT THESE CERTIFICATIONS)

For official use only

Signature indicates approval. The Advisor signs to indicate approval of the withdrawal, and to verify that the Advisor has explained the academic consequences of the withdrawal.

Student: (printed name) (signature) (date)

Advisor: (printed name) (signature) (date)

Associate Dean: (printed name) (signature) (date)