

SEAS Employee Council Meeting

July 11, 2007

Approved Minutes

Present: Frances Cruz, Natalie Edwards, Dan Fetko, Katherine Harlow (Chair), Gary Li, Alex Lobo, Jenny Lingle, Lisa Meadows, Eric Newsome, Vanessa Pace, Christine Palazzolo, Brad Sayler, Lewis Steva, Pat Vance, Ramkumar Venkatanaryana, and Richard White.

1. Call to order -- Meeting called to order at 2:00 pm. The old and new members of the Council introduced themselves and the new members were welcomed.
2. The June Minutes were approved with one correction.
3. Old Business
 - * Katherine Harlow (KH) informed the Council that the final decision regarding the salary comparison issue is that Dean Thurneck will review salary concerns on an individual basis. Any staff member who has a concern regarding the equity of their salary should contact Dean Thurneck directly.
 - * Staff Survey – 35 surveys were returned. KH has compiled the results into a database. The data was distributed to the council members. The issues which appeared most often were parking rates, building security, flex-time, training and interdepartmental communication. The council discussed ways to address these concerns in the coming year. One concern that can be addressed immediately is the new location of the dumpster in the T-4 lot. It was moved to an awkward location that blocks the view of traffic exiting the parking lot. KH will request that it be moved in her last meeting with Dean Aylor. The Staff Survey results will also be presented to Dean Aylor and a revised version will be posted on the website. Council made suggestions regarding the most effective format for arranging the data on the website.
4. New Business
 - * The Bylaws were amended as follows:
 1. A sentence was added that stated the “the July meeting of the Council will be comprised of all current Council members along with any newly elected department or division representatives and their alternates”.
 2. The position of Vice-Chair was added.
 3. The elections were changed from the September meeting to the July meeting. The members who will vote for the new officers will be the newly elected representatives or their alternates who

are scheduled to serve a term beginning the following September.

4. A sentence was added that give the Vice Chair the charge of performing the duties of the Chair in his/her absence. These amendments were approved without dissent.

The amendments were approved.

- * None of the members nominated for the Chair were willing to accept the nomination. Lisa Meadows agreed to accept the nomination for Vice Chair which was approved unanimously. The election of the Chair was postponed until the September meeting. Vanessa Pace accepted the nomination for Secretary and was unanimously elected. The Systems, Biomedical, and Chemical departments did not send representatives to the meeting or contact the Chair with the names of the new members. Current members of the council volunteered to check with each of these departments to see if a new member had been elected.
- * Dan Fetko gave a report on the most recent meeting of the Provost Employee Communication Council. The July meeting included the new members who were introduced. Also, new officers were elected. Please see the website for the most recent minutes.

5. Adjournment -- Meeting adjourned at 3:10 pm.