

SEAS Employee Council Meeting

May 9, 2007

Approved Minutes

Present: Frances Cruz, Natalie Edwards, Dan Fetko, Iva Gillett, Katherine Harlow (Chair), Lisa Meadows, Vanessa Pace, Brad Sayler, and Lewis Steva.

1. Call to order -- Meeting called to order at 2:05 pm.
2. The April Minutes were approved with three corrections to the spelling of member's names.
3. Old Business
 - Staff Survey – Brad presented the draft of the survey that he had prepared and distributed prior to the meeting. The Council thanked Brad for his hard work on this project. The council discussed the survey and edited the copy. The revised survey will be presented at the next meeting and sent to staff in June.
 - Currently the SEAS Employee Council webpage does not list meetings that were cancelled. The website will be updated to list all meetings of the Council and to indicate if a meeting was not held.
 - Katherine Harlow met with George Cahen and a Safety Officer to discuss the defibrillator and the possibility of locating several in different locations around SEAS. The University may provide this service for the School. Katherine will follow-up with the Dean's office and keep the Council informed.
4. New Business
 - Provost Employee Council Communications – Iva Gillett gave the Council a brief summary of the recent Employee Council Meeting. Ricardo Pedron, Chair Elect of the Faculty Senate and Peter Norton, Chair of the General Faculty Council, spoke to the Council. Please see the Provost Employee Council minutes for details.
<http://www.virginia.edu/employeecouncils/provost/#minutes>
 - The members of the Employee Council agreed to send out a reminder to the Staff in each area to complete the Human Resources Survey.
5. Adjournment -- Meeting adjourned at 3:13 pm.