

**SEAS Employee Council Meeting**  
**Wednesday, January 14<sup>th</sup>, 2009**

**Present:** David Durocher, Rita Kostoff, Jennifer Mauller, Eric Newsome, Vanessa Pace, Pat Vance

**Call to Order**

Meeting called to order at 2:05 p.m.

**Parking**

Continued discussing parking and safety issues related to construction.

**ITC**

David still plans to check with Mitch Rosen regarding ITC plans for the future.

**Budget Concerns**

Eric would like to check with Dean Aylor to see if it is possible to obtain a copy of the written budget proposal SEAS submitted or a budget summary related to budget cuts.

Eric suggested employee council members check with their department administrators to solicit their tricks or ways they have reduced operating expenses during the budget crisis.

Some suggestions were mentioned at the meeting:

- Reduced the number of telephones within the department
- Copier leased per month instead of using copier owned by Printing and Copying Services who charges per number of copies made
- Seeking more cost effective ways to have department retreats or meetings – using less expensive meeting places and catering services

**Inauguration Event**

Question regarding how leave would be handled for staff attending the televised event of the Inauguration at the John Paul Jones Arena on Tuesday, January 20th. Email was sent out from Susan Carkeek, in HR, that staff could take their lunchtime, or with supervisor approval take their annual or comp leave, or make up the hours during the work week.

Meeting adjourned at 2:35 p.m.

Next meeting is scheduled for **Wednesday, February 11<sup>th</sup>** 2:00 p.m. in the Rodman Room.