SEAS Intra-University Transfer Guidelines

General Procedure
SEAS will accept transfer applications once per year, and the annual deadline will be May 15. Transfer applications will consist ONLY of the SEAS Transfer Application Form completed by the applicant. As part of the application process, the SEAS undergraduate office will download each applicant’s transcript, including grades from the semester completed immediately prior to the May 15 deadline.

Criteria
1. Students must be in good standing with the University, including CUM GPA above 2.0, and must NOT be on academic probation/warning (in their home school) at the time of the transfer application.
2. Students must achieve a “core” engineering/science GPA of at least 2.5. Courses in the “core” include: APMA 1090-1110-2120, PHYS 1425/1429-2415/2419, CHEM 1610/1611-1620/1621, CS 1110/1111/1112 (or the equivalent College courses for these). All core courses taken by a transfer student will be included in this calculation.
3. Students must have completed at least the following courses in the core: APMA 1110, PHYS 1425/1429, CS 1110/1111/1112, CHEM 1610/1611 (or the equivalent College courses for these).

Application Process
Any student seriously considering transfer to SEAS should do the following:
• examine the transfer criteria and ensure that they will have completed the requisite courses (criterion 3) and achieved the requisite grades (criteria 1 and 2) at the time of transfer
• for first-year students, consult with the Associate Dean for Undergraduate Programs in SEAS (E. Berger, A-122 Thornton Hall, berger@virginia.edu) for advice about the engineering curricula, special programs, and other features of life in SEAS
• for second- and third-year students, consult directly with the undergraduate program person in your desired major (see list below) for advice about the specific major
• submit your transfer application electronically, per the instructions on the form

Notes
• students with no/sparse record of academic success in a technical curriculum will not be accepted for transfer into SEAS
• application to a major in SEAS does not guarantee admission to that major; admission to SEAS majors is a competitive process based upon past academic performance, capacity limitations in the program, an application essay, and diversity broadly defined

Departmental Contacts

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<tr>
<th>Department</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Aerospace</td>
<td>Prof. Thacker (jgt)</td>
<td>Computer Engineering</td>
<td>Prof. Dugan (jbd)</td>
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<td>Prof. Guilford (whg2n)</td>
<td>Electrical</td>
<td>Prof. Barker (nsb6t)</td>
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<td>Prof. B. Smith (bgs2r)</td>
<td>Engineering Science</td>
<td>Prof. Agnew (sra4p)</td>
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<td>Prof. Carta (gc)</td>
<td>Mechanical</td>
<td>Prof. Thacker (jgt)</td>
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<td>Computer Science</td>
<td>Prof. Horton (tbh3f)</td>
<td>Systems</td>
<td>Prof. Bailey (rrb5b)</td>
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