SEAS Employee Council Meeting
Wednesday, May 13th, 2009

Present: Rita Kostoff, Jennifer Mauller, Eric Newsome, Vanessa Pace

Call to Order
Meeting called to order at 1:05 p.m.

Bonuses for staff:
Eric sent the staff suggestions for rewards and recognition bonuses to Dean Aylor. The Dean is working on a final plan which will be presented shortly.

Outstanding Contribution Awards/Employee Recognition with HR
The Council would like to find out the percentage of SEAS employees who have been nominated for the Outstanding Contribution Award. What are the deadlines? What is the process? Would like to see more SEAS employees get nominated for this award.

T4/E3 parking lots
There still seems to be a lot of empty spots not being used in the T4 lot before getting to the E3 lot. Council would like to see if Bill Thurneck will check with Parking and Transportation to revisit this issue and see if P&T can open up some of the T4 spots for E3 permit holders.

McCormick Road Access
Concerns were mentioned regarding traveling on McCormick Road – the arm barriers are down sometimes after 4:30 p.m. This makes it difficult for people carpooling with others to get picked up in front of Thornton Hall.

School Assistance and Volunteer Service Leave
Each employee has 16 hours per year to use for school assistance and volunteer service leave. This leave is listed on the time management form as SL. SL leave can be used to volunteer services to community service organizations (like Day of Caring or Toys for Tots) or to participate and volunteer for school activities at your child’s school. More information regarding the School Assistance and Volunteer Service Leave can be found at www.hrs.virginia.edu/policies/leave/schvolsvclv.html.

Day of Caring
The Day of Caring is scheduled for Wednesday, September 23, 2009. Eric has been in email contact with Shaele Wood regarding the Day of Caring. People that are interested in participating need to begin registering in June and start putting teams together in July. Eric will send out an email to the SEAS staff to see if anyone is interested in participating in the Day of Caring and get suggestions or ideas of what they would like to do. The Day of Caring website: www.dayofcaring.info has a list of idea and things they have done in the past. SEAS will need to designate a team captain if SEAS staff would like to organize a team project.
SEAS Employee Council Website
The Council would like to add an anonymous digital drop box for suggestions and comments on the SEAS Employee Council website: http://www.seas.virginia.edu/staff/. This suggestion/comment box will be password protected to limit access to staff only and all the anonymous comments will be sent directly to the Chair of the SEAS Employee Council, Eric Newsome.

Meeting adjourned at 1:50 p.m.

Next meeting is scheduled for Wednesday, June 10th in the Rodman Room.