Present: Jennifer Mauller (SYS), Beth Harrison (SYS), Rita Kostoff (DO), Amanda Tingle (BME), Peggy Gibson (CE), Kim Doerr (ChE), Christine Palazzolo (CS), Peter Schare (MSE), Alex Lobo (ECE), Lisa Stanton (MAE), and Vanessa Pace (STS).

The meeting was called to order at 2:00 p.m. by Chairperson, Jennifer Mauller.

New Business:

Rewards & Recognition – The purpose of this meeting was to review and score the Rewards & Recognition nominations. Jennifer re-stated the process which had been discussed at the special meeting on May 7. There were 33 nomination packets, varying in size from one to four pages each. The packets had been grouped by department, numbered, and then combined into three groups of fairly even numbers. The SEC representatives in one group would review nominations in the other two groups and would enter their scores (from 1 to 5) on a spreadsheet. No one would see their own department’s nominations. All nominations would receive at least six scores, which would then be totaled to get the final results, which would be further reviewed by the Dean and his designates.

The process was completed at approximately 3:30 p.m. The next meeting is scheduled for Wednesday, June 9, 2010, at 2:00 p.m. in the Rodman Room.

Submitted by Rita Kostoff, Secretary