SEAS Employee Council Meeting of May 9, 2012

In attendance were Patricia Ashley (DO), Jayne Weber (SIE), Vanessa Pace (STS), Bobbe Nixon (BME), Dwight Dart (MAE), Rusty Wright (MSE), Jim Danberg (CEE).

Meeting called to order at 2 pm.

Eric Newsome gave report of Provost Employee Council Meeting.

- The meeting was a review of the year for the PECC. Rewards and Recognition – all schools pulled together into once report. This information will be available on the PECC website in 2 – 3 weeks. SEAS had a good transparent working program.
- They are working on a Management Training Project, this project is ongoing. They are working toward having training for anyone who supervises employees.
- The PECC is getting ready for elections for next year.
- Dianna Williams of UVAs public Affairs Office was the speaker. She was there to inform us that the Governor’s office is holding a Food and Fund Drive this summer to help secure non-perishable food items for the local food banks in the area. You can check this link for more information:
  - [http://www.virginia.edu/communityrelations/fooddrive.html](http://www.virginia.edu/communityrelations/fooddrive.html)
- Next month – Michael Strine, UVA’s Chief Financial Officer will be speaking at the PECC meeting. You can send questions for him to Eric Newsome.
- Next Year they will continue to focus on the Staff Survey responses and presenting them to Teresa Sullivan.

Jayne Weber gave an update on the IER. The chairs sent out a memo to the staff and the Dean has approved IER starting on 7/1/12. It will be monitored and looked at again in one year to see if it needs to be readjusted.

Chip Morton will speak on a new initiative, the Staff Mentoring Program. The school already has a Faculty Mentoring Program and they would like the SEAS Employee Council to come up with ideas for a Staff Mentoring Program. (See Handout Attached)

Some ideas were: showing staff how to use Education Benefits; MS Office Programs; Basic technical jobs; emotional intelligence skills (talking with people, solving problems). One idea was just to have a list of people to contact for new staff such as if you have a computer program, electrical problem, etc. Also could have a welcome person for the entire SEAS School then have one in each department that that person could put the new employee in contact with.

Could call up the Leadership Development Center to get some ideas, perhaps have someone come speak at an Employee Council Meeting?

In the Faculty Mentoring Program, Dr. Pam Norris is going to do things like have Brown Bag lunches for putting in an NIH proposal.